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Approving Volunteers in CiviCore

Are you new to the CiviCore database or need a refresher?

View this step by step guide: <https://goo.gl/iWDBX9>

OR

Watch this short video:

<http://www.cpsparentu.org/apps/video/watch.jsp?v=10015459>



Level I vs. Level II Volunteers

The main difference is Level I candidates **do** need to go through a fingerprint background check while Level II candidates **do not** need a fingerprint background check.

How to Determine if a Volunteer Requires Level I or Level II Clearance?

Examples of Level I Volunteers:	Examples of Level II Volunteers:
<ul style="list-style-type: none"> Overnight-Field Trip Chaperones Mentors Tutors Coaches Non-supervised classroom assistants 	<ul style="list-style-type: none"> Day-Field Trip chaperones Assistants in schools with administrative duties Other volunteer activities in contact with students while supervised

For a full list of Level I vs. Level II criteria, visit cpsvolunteers.org.

Frequently Asked Questions

Do individuals from third parties need to go through the volunteer process?



Yes. Personnel from third party companies not being paid by CPS are considered to be volunteers. Any individuals from this type of organization working in the school must go through the CPS volunteer process.

Examples include private duty nurses and individuals from Kingsway Home Health.